

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

## Inspection Report of the Office of Public Affairs

FROM:

EO/DDA  
7D-18 Hqs.

EXTENSION

NO.

DD/A 81-1403 / 1

DATE

9 July 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/Data Processing  
2D-00 Hqs.

1--The IG has requested comments on Chapter V of the IG Report of the Office of Public Affairs by 21 July. Would you please review the attached draft and provide your comments no later than 17 July. Copies of this package have also been sent to D/Security and D/Information Services.

Att

DD/A 81-1403

## Distribution:

0 - Adse w/att  
 ✓ - DDA Subj w/o att  
 1 - EO Chrono w/o att  
 EO/DDA/ba(9Jul81)

10.

11.

12.

13.

14.

15.

## ROUTING AND TRANSMITTAL SLIP

7 JUL  
1981

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DOA</i>	<i>JH</i>	7 JUL 1981
2. <i>ADDA</i>	<i>H</i>	7-8
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

*BA - pls send cc to D/ODP  
for his comments also since  
they are recommending short term  
assignment of an ODP  
specialist to the PRB. The*

*12 JUL 1981  
done A*

*JH*

DD/A REGIS  
FILE: 04

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

☆ GPO : 1980 O - 311-156 (17)

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1. D/Security  
4E-60 Hqs.2. D/Information Services  
1206 Ames Bldg.

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~~0~~ - Subj file w/att  
1 - D/Sec w/att  
1 - D/OIS w/att  
1 - EO Chrono w/o att  
EO/DDA/ba(7Ju181)

TRY

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